

For all Medications at all schools in district: 2018/2019 School Year

Dear Parent/Guardian:

It is the belief of the Governing Board that medication should be administered at home. However, under certain conditions, it is in the best educational and health interests of the child to take prescribed medications during the school day.

We are asking for your cooperation giving medications in the schools. Because of the responsibility placed upon staff for giving the correct medications, we ask that you comply with the following guidelines:

1. All prescription medications prescribed by your child's doctor, other than short term (less than 2 weeks) antibiotic's, must have a written doctor's order (consent for giving medications at school) form signed and returned to the school before that will be given by school personnel. Forms may also be faxed between the doctor's office and the school.
2. Medications to be given two and three times a day are ***not*** to be administered at school unless specifically ordered by the doctor to be given during the school day. Medications to be given four times a day can be given at school.
3. A new written order form must be presented for any changes of medication. A prescription pad note is acceptable for changes in doses.
4. PARENT OR GUARDIAN MUST SIGN THE REQUEST/CONSENT FORM TO GIVE MEDICATION.
5. The medication must be brought to school in a properly labeled container from the ***pharmacy***. Please ask the pharmacist to label two containers- one for home and one for school. Inhalers must be labeled with original container. Self-carry consents must be approved first, and consent signed before Child takes to school. Parent must bring in medication, ***do not send*** medication to school with your child!
6. Nonprescription medications will be dispensed by health office personnel to students who have written permission from a parent or guardian to receive medication at school, as needed, for a maximum of three consecutive days. This ensures that the use of this is not masking symptoms of a serious condition in the student, a doctors' order must be submitted to the health office for administration beyond this three-day period.
7. Students may NOT carry or administer their own medication except with special written permission from your doctor or a self-carry consent. State mandates require ALL medication to be in a locked cabinet when on campus. Disciplinary action will be pursued for violator of this rule.
8. **ANY MEDICATIONS THAT IS NOT PICKED UP AT THE END OF THE SCHOOL YEAR WILL BE DISCARDED.**
9. A new permission form is required for each school year.
10. If you have questions please notify Julie Davis RN CSN Lead Registered Nurse Fowler School District, or notify health aids in each School.

Julie Davis RN CSN Lead Registered Nurse
Fowler Elementary School District
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Nurse Fax Line: 623-474-4760